



  
**WEST EUGENE VILLAGE**

P.O. Box 26505  
Eugene, OR 97402

**Association Change Request Form**

Please refer to the Association Change Request Criteria (ACRC) for the items that require Association approval. All items listed within that document require the Homeowner to submit this form to the Association. Changes that are not mentioned or stated as not needing approval in the ACRC may be conducted without submitting this form.

Briefly describe the change requested below. If your request is for a structural alteration to your property. We require a detailed map of your lot, including home footprint, sidewalks and patios, showing the location of the proposed alteration.

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Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Once the application is received, the Association has up to 45 days to provide a determination for the request. Any approval by the Association of the changes requested only signifies the Association acceptance of the changes. Any request that requires approval or permits from the City of Eugene, State of Oregon or any other government agency must be submitted by the homeowner and granted by that agency.

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For Office use only

Date received: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
 Name of Board or Committee Member: \_\_\_\_\_  
 Signature of Member: \_\_\_\_\_ Date: \_\_\_\_\_